

# Town of Constantia Planning Board

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## Meeting Minutes – May 26, 2026

### Call to Order

Chair Peck opened the meeting at 7:02 PM

### Attendees

Voting members in attendance included:

- Chair James Peck
- Sandra Retajczyk
- Sandra Touri-Bell
- Dave Antos
- Martin Godzwon
- Brenda Mosher (Secretary)

Guests in attendance included: Kirk Phillips

Members not in attendance included: Joseph Markham, Randall West, Terri John. John Mura has resigned his position on the Committee.

### Approval of Minutes

The previous minutes could not be approved via vote due to the lack of attending members that had been at the May 12, 2026 meeting. Approval postponed until June meetings.

### Business updates

Zoning & Application Process Updates

- The Commission continued work on the Zoning Use Matrix and related definitions/sections (approximately 7 sections remaining).
- Discussion focused on strengthening application requirements. Specifically, language will be added requiring certain submissions (e.g., site plans or technical documents) be prepared by a licensed professional or engineer.

### Public Comments

No public comments at this time.

### Adjournment

Chair Peck moved that the meeting be adjourned, seconded by Mr. Godzwon. Members voted unanimously to adjourn at 7:15 pm

*Brenda Mosher*

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Brenda Mosher  
Secretary  
Town of Constantia Planning Board, Zoning  
Board, and Appeals Board

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Date of Approval