

TOWN OF CONSTANTIA
MINUTES – SUPERVISOR’S MEETING – February 4, 2020
9:00 am Constantia Town Hall

Present: Kenneth Mosley - Supervisor
Richard Colesante, John Metzger, Thomas Moran– Council Members
Clare Haynes – Town Clerk
Wayne Woolridge – Highway Superintendent
Dustin Clark, David Powers – Barton & Loguidice

Absent: Frank Tomaino – Town Councilman

CALL TO ORDER:

At 9:00 am Mr. Mosley called the meeting to order with the pledge of allegiance.

HIGHWAY:

Mr. Woolridge wanted to discuss a few issues with the board members. After the first payroll, it was noted that the Machine Equipment Operators were given more than originally approved with the exception of the Deputy Highway Superintendent the budget meetings a wage increase was approved for 3% the increase that was given was for 3.25% the major concern is Mr. Woolridge did not account for this in the budget. Mr. Mosley does not know how this happened but will call Ms. Butler in, as the bookkeeper she is the one that creates the payroll figures to submit for approval at the organizational meeting.

Mr. Woolridge wanted to discuss the EBLAR accounting, Mr. Schaad recently has taken out a majority of his balance. When Mr. Woolridge received his paperwork for the most recent payroll this EBLAR amount was included in 2020 figures, it should not be this way.

9:21 am, At Ms. Butler was called into the meeting, when asked about the additional increase for the highway employee’s with the title Machine Equipment Operator, Mrs. Butler indicated that she had it in her budget notes, Mrs. Haynes has previously checked the minutes for the budget meetings, only 3% was approved. The board members agree, they cannot at this point take the extra from the employees, but the Deputy Highway Superintendent position needs to be given the same increase. Mr. Metzger made the motion to increase the Deputy Highway Superintendent by .05 per hour, seconded by Mr. Colesante.

Carried: Moran – Yes Tomaino – Absent Colesante – Yes Metzger – Yes Mosley - Yes

Mrs. Haynes told the board she will be making a spreadsheet that will be approved and signed by board members at budget time and then the same sheet will be adopted at the organizational meeting to make sure this does not happen in the future.

As to the EBLAR, Ms. Butler told the board that the January Supervisor’s report will show the EBLAR money given back to Mr. Schaad has been taken from the EBLAR account and put into DB5110.1 General Repairs PS. This is the way it has been done in the past, as the EBLAR money needs to be put thru payroll which is offset by this personal service account.

Mr. Woolridge told the board that he is now down to three employees. He has Mr. Riggs and Mr. Cottet on standby, thankfully the weather has been cooperating.

The computer at the highway garage needs to be replaced and the computer that Mr. Whitney uses needs to be upgraded. After discussion Mr. Colesante made the motion to spend \$1,500.00 to replace and update the computers at the highway garage seconded by Mr. Metzger.

Carried: Moran – Yes Tomaino – Absent Colesante – Yes Metzger – Yes Mosley - Yes

Mr. Woolridge received at the highway garage a lead agency agreement for the Village of Cleveland water main improvements, Mr. Woolridge does not believe he should sign. Mr. Clark quickly reviewed the document and told the board it is a standard lead agency agreement. Mr. Colesante made the motion to authorize Supervisor Mosley sign the lead agency document dated: January 17, 2020, seconded by Mr. Metzger.

Carried: Moran – Yes Tomaino – Absent Colesante – Yes Metzger – Yes Mosley - Yes

SEWERS:

Mr. Clark sent to the board amendment #1 to the sewer district to authorize spending \$40,000.00 to move the district forward. The majority of the money to be spent will be to re-submit the application for the 10M grant with DEC. A few other items that could be covered is the sanitary survey and the archeology study, this study was just done for the water districts, hopefully an update will be allowed. Mr. Colesante is not interested in spending too much on this district until funding is received, this district could wait years until all monies are awarded. The board budgeted \$40,000 for the district in 2020 and Mr. Bader indicated there might be some legal work that will need to be done. It is important to remember that the district has its own budget with that there is no extra money so spending can not exceed \$40,000 as there is no contingency. After continued discussion Mr. Clark will modify the agreement to \$30,000 as to not exceed the budget. Mr. Metzger made the motion to authorize Supervisor Mosley sign the amended agreement decreasing the amount to be spent to \$30,000 when received, seconded by Mr. Moran.

Carried: Moran – Yes Tomaino – Absent Colesante – Yes Metzger – Yes Mosley - Yes

Mr. Powers told the board that they working on the comments from Rural Development, the Town should expect an offer within the next few weeks. Hopefully this offer will be for both a grant and a loan package. Also working on the WQIP funding, B&L needed to have Mr. Grasso send a map of where he did his survey to verify that he covered the entire district, a hardship letter should be coming shortly. Mr. Colesante asked what the results were, the median income for the Town is \$46,746.

Mr. Clark brought with him a map of property on Ackerman Drive, the owner of this property has contacted Mr. Clark to get information as to where the grinder pump might be located. Mr. Clark did speak to the owner Mr. Roemer and told him that it is too early to know exactly where grinder pumps will be located. Mr. Roemer continued the discussion with Mr. Clark on the fact that he has more than one residence on this parcel, Mr. Roemer questioned if the property will have more than one grinder pump, again it is too early to make that assessment. Mr. Clark cautioned the board members that when speaking to residents it is important to note that even if they only require one grinder pump, that does not mean they will have only one EDU charge.

BERNHARDS BAY WATER:

The Town can expect to close on the long term loan for the Bernhards Bay Water District later this year. The Town should expect to make their first payment before the actual closing. Mr. Mosley, Mr. Metzger and Ms. Butler will reach out to Mr. Goodfriend, from the funding agency to get additional information as to how much the initial payment will be. After closing on the long term loan, the amortization schedule will indicate how much an EDU will cost for this district. It is important to remember if this district has a lower EDU charge there will need to be an equalization done for the North Shore Water District, according to the inter-municipal agreement with West Monroe.

There are some outstanding bills owed to Barton & Loguidice, once tax money is received by the Town, all billings will be paid up to date.

Ms. Butler reviewed her information, \$36,784 will be due in August.

At 10:35 am Mr. Clark and Mr. Powers left the meeting, Mr. Haynes CEO joined the meeting.

COUNTY AUCTION:

A list was received from Mr. Reehil with the properties that will be going up for auction. These property owners have until the end of January to make payment, so some of the properties will be taken off the list. Mr. Mosley did already contact Ms. Park from the land bank as this house he feels would be a good fit for them to rehab if possible. Mr. Mosley will reach back out to Ms. Park to discuss S&J and Double J properties.

COURT GRANT:

Mrs. Haynes told the board that the Town was awarded \$1,500 JCAP Grant towards the purchase of an AED. Mrs. Haynes is looking for authorization to order the AED as the total cost is \$2,526.66. Mr. Moran made the motion to authorize the purchase of the AED, seconded by Mr. Metzger.

Carried: Moran – Yes Tomaino – Absent Colesante – Yes Metzger – Yes Mosley - Yes

RECREATIONAL CAMPING VEHICLES:

The board members present started to review and make changes to Section 1010.1 Recreational Camping Vehicles Outside a Recreational Camping Vehicle Park. The following changes were proposed:

Section 1010.1 Recreational Camping Vehicles outside a Recreational Camping Vehicle Park

Recreational Camping Vehicles are seasonal and not designed for year-round living, therefore year-round occupation of such camping vehicle is prohibited. Recreational camping vehicles which are sited outside of a recreational camping vehicle park shall comply with the following:

1. Purpose

This law has been enacted for the purpose of promoting the health, safety and general welfare of the inhabitants of the Town of Constantia through the efficient regulation of recreational camping vehicles and to provide minimum standards and procedures for their placement, water supply, sewage disposal, and use.

2. Standards

- a. Any recreational camping vehicle sited on private land, ~~shall not~~ **can be** occupied on said land for a period of ~~more than~~ **up to** 120 days ~~beginning May 1 to September 1~~ of any calendar year.
- b. No more than one recreational camping vehicle shall be located on a conforming lot outside of a recreational camping vehicle park or campground. One recreational camping vehicle can be stored on the site of a permanent residence. Storage of more than one recreational camping vehicle on a single vacant lot, unless on a recreational camping vehicle sales lot, is

- prohibited. Storage of any recreational vehicle other than at a permanent residence or permitted storage facility is prohibited.
- c. Such recreational camping vehicles may not be located within front, side or rear lot setbacks as required by Section 430 of ~~this law~~ the Land Development Law.
 - d. No structural modifications or additions may be made for an individual recreational camping vehicle sited on private land outside of a recreational camping vehicle park or campground.
 - e. The recreational camping vehicle must remain licensed, registered and inspected for highway use and at all times must remain capable of use on public highways.

3. Procedures

- a. Such siting and occupancy of a recreational camping vehicle on private land outside of a campground shall be subject to a permit, issued by code enforcement officer, subject to annual renewal, which term shall run from January 1 to December 31.
- b. The applicant shall provide a completed application form and permit fee to the ~~town clerk, who shall refer the application to the~~ code enforcement officer. The completed application form shall include a proposed site plan, drawn to scale or indicating all dimensions, and shall show the dimensions of the lot; the location of all existing buildings; and all-natural water courses, ponds, wetlands and floodplains. The application shall indicate the proposed date of siting and removal of the recreational camping vehicle. The applicant shall provide information regarding proposed plans for access to potable water and sanitary sewage disposal. Sewage disposal systems are subject to approvals by the Oswego County Health Department.

ADJOURN:

At 11:55 am, the meeting adjourned. The next meeting will be at 9:00 am on Tuesday, February 11, 2020.